



TOWN OF
NEWMARKET
NEW HAMPSHIRE



Monthly Department Report

June 2023

POLICE

Activity

Newmarket Police 3-year comparable statistics for the month of June 2023.

	<u>2023</u>	<u>2022</u>	<u>2021</u>
<i>Total calls for service</i>	1800	1592	1484
<i>Motor vehicle stops</i>	461	302	152
<i>Arrests</i>	9	12	19
<i>Offense reports</i>	40	31	49
<i>M/V accidents</i>	6	13	8
<i>Parking tickets</i>	67	65	43
<i>Drug overdoses</i>	1	0	0
<i>Alarms</i>	12	13	17
<i>Death investigations</i>	1	0	1
<i>Mental health related</i>	34	36	9
	OBJ	OBJ	OBJ

During the month of June, the Newmarket Police Dispatch Center documented 1800 calls for service. We investigated 40 reported criminal incidents that required investigations into all of them. Those cases involved Simple Assault, Second Degree Assault, Fraud, Scams, Criminal Mischief & Vandalism, Stalking, Harassment, Burglary, Trespassing, Violation of the Noise Ordinance, Violation of a Protective Order, Illegal Dumping, Failure to Appear in Court, and Failing to Register as a Sex Offender.

We continue to respond to numerous Civil Disputes which include Landlord/Tenant Issues, Child Custody Issues and Property Ownership. Below are a few examples of civil issues we dealt with this month:

- An officer spoke with a subject attempting to get her belongings along with her dog from the parents of her former boyfriend. The couple that possessed the dog said the dog had

been given to them. They have had the dog for several months and had registered the dog with the town. The officer referred the subject to the court to settle ownership of the dog. The officer was able to facilitate the return of the remainder of her property.

- Officers responded to a residence in Newmarket at the request of a concerned mother. The mother reported that her daughter was in the middle of a messy break up and that she had been fighting with her boyfriend all day. The mother further told the officers a friend was on the way to pick up her daughter and she feared there could be trouble when the friend arrived. Officers stood by at the residence while the daughter and friend gathered personal belongings. The officers helped load items into a waiting vehicle and remained until the daughter and friend had left.

Mental Health

We responded to numerous mental health related calls along with several welfare checks. Again, this month officers responded to several calls involving suicidal people. Below are a few examples of calls we responded to:

- Officers responded to a residence after a caller reported her juvenile son was threatening to burn the house down. Officers found the son inside suffering from self-inflicted wounds. He was later transported to the hospital for treatment and further evaluation.

- An elderly male subject came into the lobby to dispute a parking ticket. While at the station the dispatcher noticed the man appeared confused and was not making sense. The man could not explain where he was or how he had arrived at the station. We were able to locate and contact family members and have them respond to the station. The subject was also checked by medical personnel. Family members later transported him home

- We received a 911 call about a female subject who had attempted to hang herself with an extension cord. According to the 911 operator she was fine at the moment but needed help getting to a hospital. Officers helped the subject and transported her to the hospital.

- In a follow up to the previous call the same female subject called back a few days later. She had been released from the hospital and wanted to talk with officers again. She felt the officers were so kind and caring she thought they could help her again. The responding officer spoke with her about anxiety and depression and available resources. The officer encouraged her to call back anytime she is in need of assistance.

- A caller requested assistance with her adult son who she described as having OCD. The caller reported the son was outside having some severe symptoms and that he appeared "stuck". An officer responded and spoke with the son. They spoke about his OCD symptoms and his new medications. The son refused any type of medical treatment. The officer and the son spoke further about being a police officer, K9 Gadget and how he could do a ride-a-long. The officer provided the son with information on available resources and left after the son felt he was better.

- An officer responded to help a citizen get his wife back inside their home. The report was that the wife has Dementia, and she was walking away from the home. The officer arrived to find the couple standing on the side of the roadway. The officer was able to convince the wife to go back to her home because it was raining, and she was getting wet. He offered them a ride, however she refused. The officer remained in the area until she was safely back inside.

Motor Vehicle Incidents

We had several incidents involving motor vehicles, reckless driving and alcohol. Many of the incidents involved aggressive driving and "road rage". We stopped 461 motor vehicles during the month for a variety of violations that include Failing to Display Registration, Loud Muffler, Failing to Dim Headlights, Speeding, Expired Inspection, Unregistered Vehicle, Failing to Stop for Pedestrian in a Crosswalk, Hands Free, Disobeying a Police Officer, Operating as a Habitual Offender, Conduct After an Accident, Operating Without a Valid License and Equipment Violations.

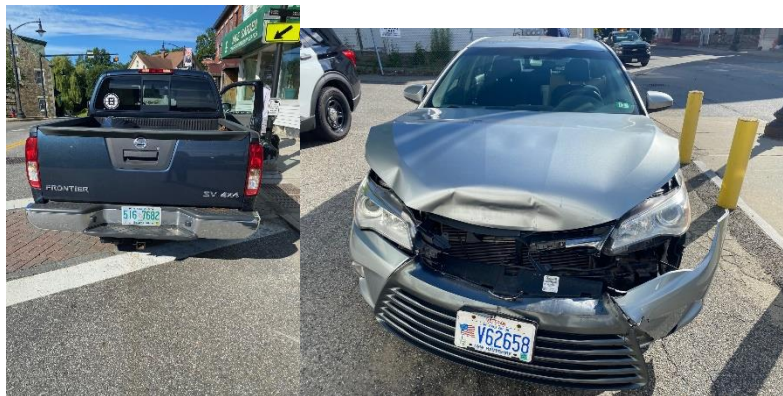
- One incident involved the arrest of a subject who fled a traffic stop earlier in the month. The subject had fled from several other area departments but was eventually caught in

Greenland. The subject was charged with Disobeying a Police Officer, Misuse of Plates and Operating as a Habitual Offender.

Motor Vehicle Crashes

Although accidents remain low, we did have 6 motor vehicle crashes this month. Most of the accidents were minor in nature and we did not have any reported injuries.

At approximately 8:11 a.m. a vehicle stopped for a pedestrian in the crosswalk on Main Street. A second vehicle could not stop in time and struck the rear of the first vehicle. The second vehicle had to be towed from the scene. There were no reported injuries.



- Twice this month we responded to motor vehicle crashes involving motorcycles and deer. Both incidents occurred on Ash Swamp Road. Both motorcyclists sustained minor injuries. Below are some pictures from the crashes.

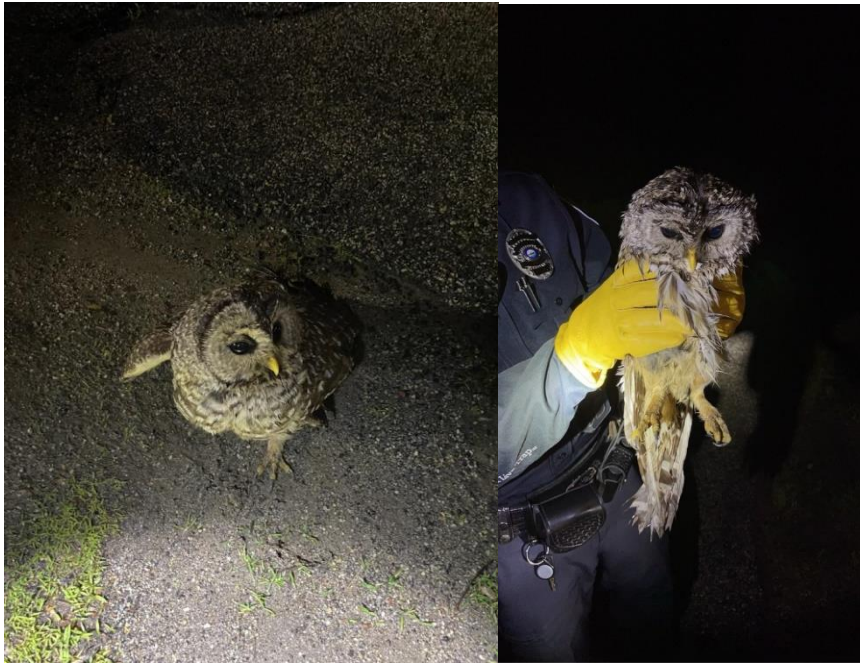


Animal Calls

We responded to numerous calls involving animals this month. The calls included lost or found dogs, lost or found cats, fireflies, a loose horse, a bat, a baby lobster (Crawfish) and an injured owl. Below are a few examples of animal calls we responded to.

- At approximately 1130 p.m. on June 14th officers responded to a call about an injured owl on Bennett Way. When officers arrived, they found the owl in the road. The owl did not appear to have physical injuries, but it did not appear alert. Officers secured what we

believe to be a Barred Owl and brought it to the station. A dispatcher later transported the owl to rehabilitation center in concord.



- On June 19th we received a report of a baby lobster in a parking lot. An officer responded and found a crawfish wandering in the grass. The officer returned the crawfish to the swamp nearby.

Below are a few examples of the different calls our department responded to over the month of May:

- We took a report that someone had smashed into the gate at Heron Point. As of the time of this report we have not identified the party responsible. Below is a picture of the damaged gate.



- An observant officer watched a vehicle travel into a private apartment complex and start throwing trash into the dumpsters. The officer identified the subject and determined he did not live there and did not have permission to dump trash there. The subject was later issued a no-trespass order for the property.
- An officer responded to a local business for a report of hostile customer. The customer had become upset over a disputed transaction and had assaulted the clerk. The suspect was later arrested and charged with assault.
- Officers responded to the Town of Stratham to assist with an underage drinking party.
- An officer spoke with a subject about a violation of a protective order. The reporting party told the officer her ex-boyfriend had contacted her several times and showed the officer messages sent by her ex. Officers verified the protective order was valid and had been served to the defendant. We later contacted The Hampton Police Department and had them arrest the subject at his workplace for violating the protective order. He was later transported to the police station in Newmarket where he was booked and processed. The

subject was later transported to the jail to await his arraignment. The subject was arraigned a few days later for the Violation of a Protective Order. The judge ordered the man held pending a further hearing. When the subject returned to jail he made calls from the jail to the protected party, violating the order again. The subject was charged the next day with Violation of a Protective Order again.

- We received a call requesting help however the caller would not tell us what the problem was. The residence was one that was well known to the police department and requires a multiple officer response each time we go. Several officers responded and found a female subject suffering from severe alcohol withdrawals. We summoned an ambulance and were able to help load the patient for transport to the hospital.

- Officers responded to a neighbor dispute in an apartment building downtown. The caller reported her downstairs neighbor was pounding on her door. When she answered the door, the neighbor started yelling at her about her kids running around and making noise. The caller said she shut the door when the neighbor started yelling at her child. We later spoke with the neighbor who complained about the kids running around all hours of the day and night. We directed him to speak with his landlord and try and resolve the issue in a different manner. The neighbor apologized for his behavior and agreed that he did not handle it well. All parties agreed to try and keep the noise down.

- At approximately 5:45 a.m. an officer was called to Irving for an unhappy customer. The clerk told the officer a man became angry when she would not allow him to purchase beer due to the time. He yelled at her and left on a bicycle. The officer was familiar with the subject and later warned him for his behavior. The management at the Irving declined to have a no-trespass order issued to the subject.

- An officer responded to a local business and picked up a found wallet. While trying to identify the owner the officer located illegal narcotics inside the wallet. The owner later acknowledged the wallet and narcotics were his and told the officer specifically what type they were. The subject was later arrested on a warrant for the Possession of Drugs.

- Officers responded to a home for a report of a drug overdose. Upon their arrival officers found an 18-year-old male subject who was unresponsive. They attended to the male and administered Narcan. Medical personnel arrived moments later and transported the subject to the hospital.

- At 4:09 a.m. an officer located an occupied vehicle inside the Riverside Cemetery. The officer made contact with the lone occupant. The man was placed into protective custody due to alcohol intoxication. The subject was later released to a sober friend who took him home.

It has been a busy month for calls involving juveniles.

- On June 21st we responded to the area of the Recreation Center for a report of a male subject pulling a knife on another subject. Some of the involved parties had left prior to the arrival of the police officers. Responding officers determined that a family had been walking/running in the fields. A group of teenagers were playing football in the area. One of the teenagers threw a football at the family, nearly striking one of the toddlers. A family member pulled out a pocketknife and threatened to pop the football. Ultimately the football was given back to the teenagers and the family left the area. Officers spoke with all parties involved and the incident has been resolved.

- An officer was flagged down by an employee of a local convenience store. The employee reported juveniles in the store trying to steal alcohol. Three juvenile males were later identified as having been involved. The families of the involved juveniles responded and took custody of their children.

- We received a report that a group of juveniles were heading to the recreation fields to light a fire. Officers identified the involved juveniles and spoke with their parents. The juveniles denied any plans to light a fire.

- We received a report that four juveniles had entered an abandoned building near the train tracks. Officers responded and found four juveniles inside the building. Officers removed the juveniles and made contact with their parents. The subjects were warned for trespassing.

- An officer responded to a juvenile trying to injure himself. As the officer approached the juvenile tried to run off. The officer was able to catch the juvenile. An ambulance responded and transported the juvenile to the hospital.

- Several juveniles were skateboarding behind the mills. An officer spoke with them and asked them to move along after receiving a complaint from the building management.
- Several juveniles were reported to be on the roof of one of the buildings on Penstock Way. Officers located the juveniles and warned them for trespassing. Officers made contact with family members and told them of the incident.

Personnel

We have no updates on personnel currently.

Training

- All officers received training on the new Taser. This Taser is the newest model and replaces an older model that is being discontinued. Below are some pictures from the training.



Parking Violations

- In the month of May the department issued 67 parking tickets. We continue to be active in parking enforcement in the downtown area. The new parking enforcement officer has started and has been able to provide a consistent presence downtown. We have had 15-

minute parking signs posted on Chapel and Central Street. The parking enforcement officer continues to monitor and educate motorists in these areas.

Fleet

- The fleet is in relatively good shape. All vehicles are up and running. The new truck is almost complete. We are currently waiting on a radio that was ordered in January. We ordered our new police cruiser which is currently being outfitted.

Police Station Maintenance

- The police station is up to date and mostly in good working order. We have had repeated issues with the air conditioning units that were recently replaced. Our maintenance people believe they have cured our most recent issues.

Drug Related Issues

- The month of June saw a slight increase in drug-related activity. We have had 1 overdose this month that was reported to us. We have had several contacts with people struggling with substance related issues. We have continued with our efforts to provide services and guidance where we can and assist those looking for help. Below are the following statistics for Heroin/Opiate related overdoses and deaths since the inception of the Newmarket Alliance for Substance Abuse Prevention (N-ASAP).

2015- 45 Overdoses with four deaths resulting

2016- 22 Overdoses with two deaths resulting

2017- 15 Overdoses with two deaths resulting

2018- 6 Overdoses with two deaths resulting

2019- 3 Overdoses with one death resulting

2020- 8 Overdoses with two deaths resulting

2021- 5 Overdoses with one death resulting

2022 - 11 Overdoses with one death resulting

2023 – 3 Overdoses

*The police department's culture with regards to the opiate epidemic has evolved from "arrest and incarcerate" to "intervene and assist with recovery" when it comes to individuals who are addicted to opiates. It is my personal and professional belief that we cannot arrest our way out of this epidemic. Even if we tried that route, the cost to the taxpayers would be astronomical. Furthermore, the county jails and the state prison could not house all arrested "users." With that being said, we will **NOT** tolerate anyone who sells, distributes, or dispenses any of this poison that is in our community. If anyone is caught selling, distributing, or dispensing narcotics we will fully prosecute them.*

Community Policing

- Officers helped a stranded motorist in the middle of Exeter Road at Gerry Ave. The caller reported her car had stopped and she had no idea what to do. Officers responded and helped her push the car out of the busy intersection. Officers then helped the caller make arrangements to have a tow truck respond and remove the vehicle.
- An officer observed a vehicle parked facing in the wrong direction (against traffic) on Wadleigh Falls Road. The subject was attempting to move the vehicle but was struggling with the roof on his jeep. The officer was able to help the motorist fix the roof and get him on his way.
- Officers provided a "Police Escort" into town for the high school baseball team after they won the State Championship.
- Sgt. Schmidt participated in the NH Police Cadet Training Academy as an instructor. The academy is a weeklong experience for young people interested in law enforcement. This program provides them exposure to some of the elements and training required to be a law enforcement officer in New Hampshire. Below are a few pictures from the academy.



Fiscal Year 2022/2023 Budget

All items have been submitted and are being calculated for the end of the year. We are confident that we came in under budget for this calendar year.

Respectfully Submitted,

Greg Jordan

Police Chief

FIRE AND RESCUE

In June the Department responded to 98 calls for service; 73 of which were medical calls, transporting 45 patients to area hospitals. The ambulance responded to Newfields for four medicals transporting two patients. The ambulance also responded to Stratham transporting one patient. The tanker responded to Stratham for a building fire and the engine responded to Epping for an MVA.

The renovation project for the station continues to progress well. All remaining work should be completed July 15th.



The department recently hosted a joint training with the police department on behavioral emergencies.



Crews have been busy training the new staff on pumping and aerial operations with our apparatus.



I have attached charts with activity reports for the month of June.

Newmarket Fire & Rescue

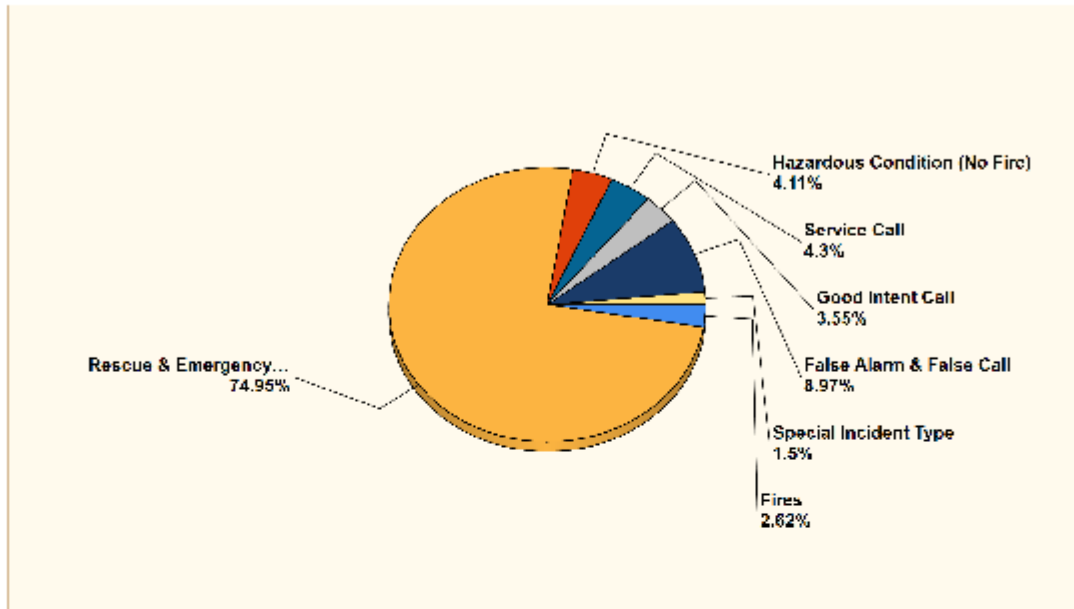
Newmarket, NH

This report was generated on 7/5/2023 10:55:56 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 06/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	14	2.62%
Rescue & Emergency Medical Service	401	74.95%
Hazardous Condition (No Fire)	22	4.11%
Service Call	23	4.3%
Good Intent Call	19	3.55%
False Alarm & False Call	48	8.97%
Special Incident Type	8	1.5%
TOTAL	535	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

 **EMERGENCY REPORTING**
emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Newmarket Fire & Rescue

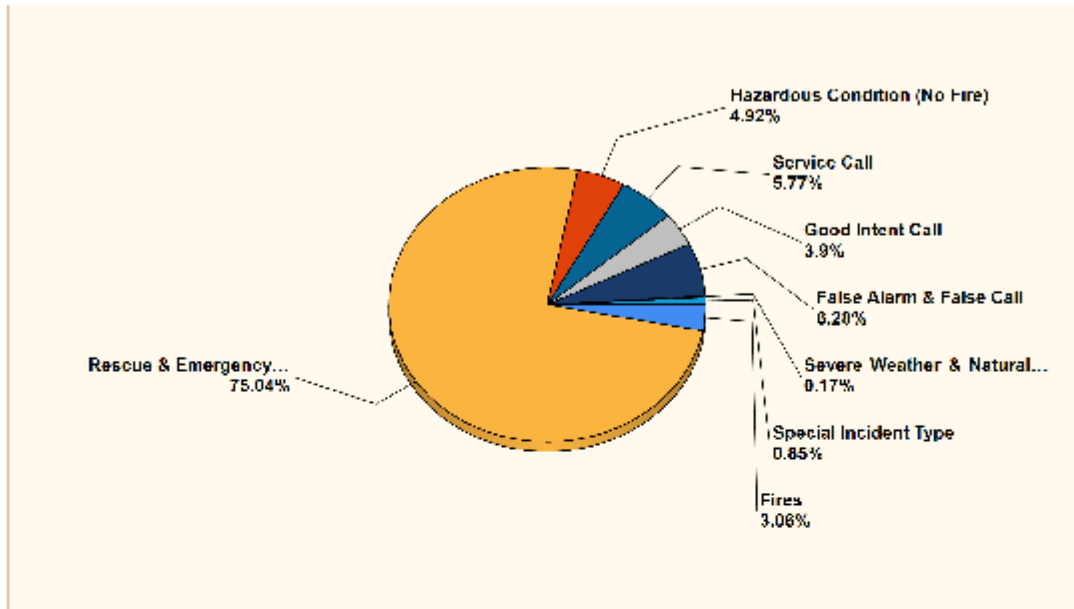
Newmarket, NH

This report was generated on 7/5/2023 10:56:50 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 06/30/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	18	3.06%
Rescue & Emergency Medical Service	442	75.04%
Hazardous Condition (No Fire)	29	4.92%
Service Call	34	5.77%
Good Intent Call	23	3.9%
False Alarm & False Call	37	6.28%
Severe Weather & Natural Disaster	1	0.17%
Special Incident Type	5	0.85%
TOTAL	589	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

 **EMERGENCY REPORTING**
emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Newmarket Fire & Rescue

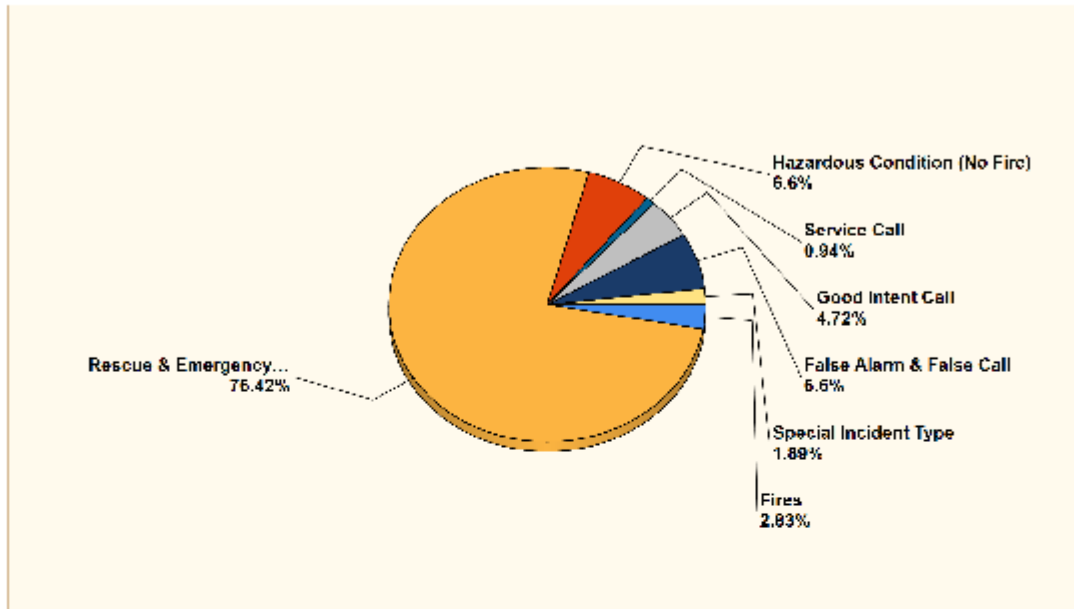
Newmarket, NH

This report was generated on 7/5/2023 10:55:14 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2022 | End Date: 06/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	2.83%
Rescue & Emergency Medical Service	81	76.42%
Hazardous Condition (No Fire)	7	6.6%
Service Call	1	0.94%
Good Intent Call	5	4.72%
False Alarm & False Call	7	6.6%
Special Incident Type	2	1.89%
TOTAL	106	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

 **EMERGENCY REPORTING**
emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Newmarket Fire & Rescue

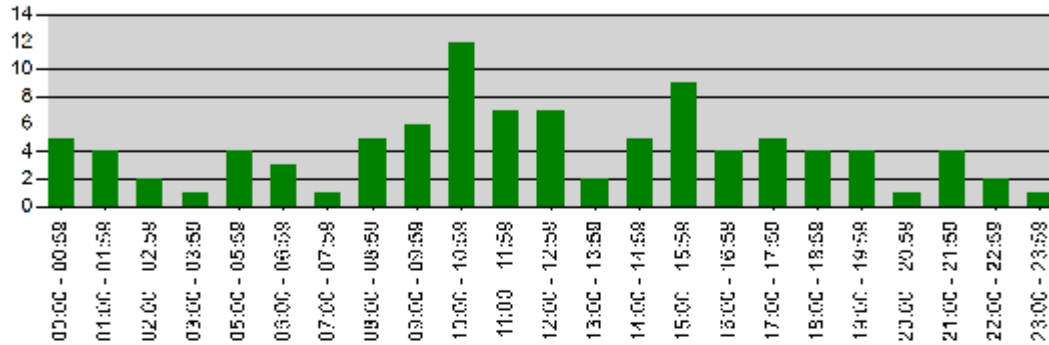
Newmarket, NH

This report was generated on 7/5/2023 10:53:23 AM



Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 06/01/2023 | End Date: 06/30/2023



Hour	# of CALLS
00:00 - 00:59	5
01:00 - 01:59	4
02:00 - 02:59	2
03:00 - 03:59	1
04:00 - 04:59	4
05:00 - 05:59	3
06:00 - 06:59	1
07:00 - 07:59	5
08:00 - 08:59	6
09:00 - 09:59	12
10:00 - 10:59	7
11:00 - 11:59	7
12:00 - 12:59	2
13:00 - 13:59	5
14:00 - 14:59	9
15:00 - 15:59	4
16:00 - 16:59	5
17:00 - 17:59	4
18:00 - 18:59	4
19:00 - 19:59	1
20:00 - 20:59	4
21:00 - 21:59	2
22:00 - 22:59	1
23:00 - 23:59	1
TOTAL:	98

Only REVIEWED incidents included.

EMERGENCY REPORTING
emergencyreporting.com
Doc. Id: 898
Page # 1 of 1

Newmarket Fire & Rescue

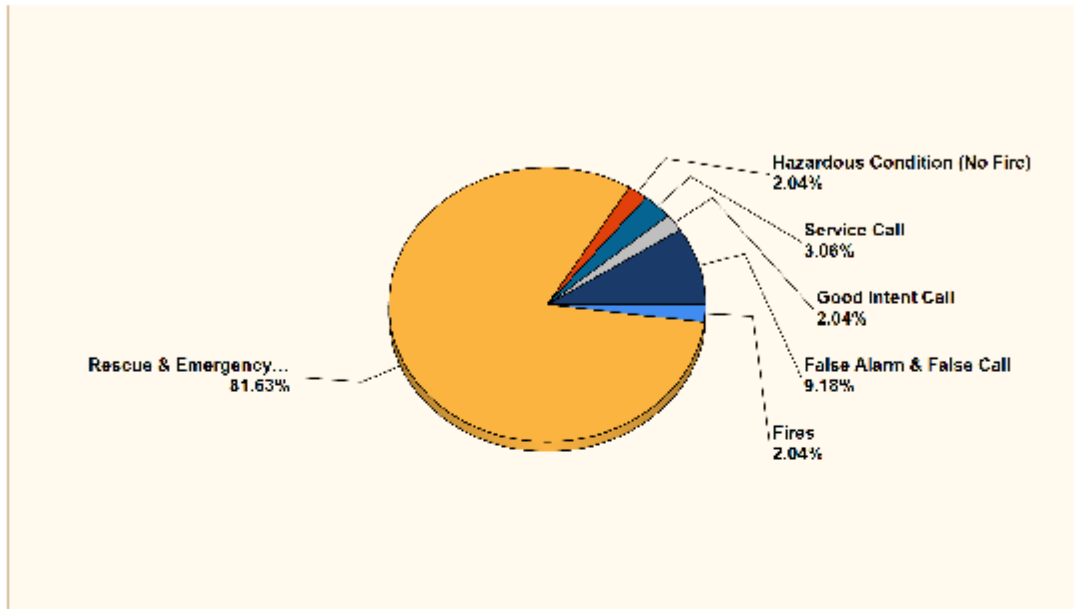
Newmarket, NH

This report was generated on 7/5/2023 10:54:38 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2023 | End Date: 06/30/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.04%
Rescue & Emergency Medical Service	80	81.63%
Hazardous Condition (No Fire)	2	2.04%
Service Call	3	3.06%
Good Intent Call	2	2.04%
False Alarm & False Call	9	9.18%
TOTAL	98	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

 **EMERGENCY REPORTING**
emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Newmarket Fire & Rescue

Newmarket, NH

This report was generated on 7/5/2023 10:52:30 AM



Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 06/01/2023 | EndDate: 06/30/2023

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Mutual aid given				
06/01/2023	2023-496	82 Camp Lee RD	322 - Motor vehicle accident with injuries	1 - Station 1
06/06/2023	2023-509	9 Piscassic RD	745 - Alarm system activation, no fire - unintentional	1 - Station 1
06/12/2023	2023-525	3 PINE CT	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/22/2023	2023-564	9 Holmgren RD	111 - Building fire	1 - Station 1
06/28/2023	2023-580	72 Portsmouth AVE	321 - EMS call, excluding vehicle accident with injury	1 - Station 1

Percentage of Total Incidents: 5.10%

AID TYPE: Mutual aid received				
06/01/2023	2023-495	65 Elm ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/02/2023	2023-497	17 Tanner CIR	424 - Carbon monoxide incident	1 - Station 1
06/05/2023	2023-503	223 S Main ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/07/2023	2023-512	7 Shady LN	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/07/2023	2023-513	99 Langs LN	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/08/2023	2023-514	1301 Bennett WAY	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/09/2023	2023-521	12C Weaver ST	730 - System malfunction, other	1 - Station 1
06/16/2023	2023-539	290 Wadleigh Falls RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/17/2023	2023-551	70 Exeter ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/19/2023	2023-554	6 Bay RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/22/2023	2023-560	9 Granite ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/22/2023	2023-561	290 Wadleigh Falls RD	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/22/2023	2023-563	1301 bennet way	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/23/2023	2023-568	28 Gordon AVE	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/25/2023	2023-573	26H Piscassic ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1
06/25/2023	2023-574	28 Cedar ST	321 - EMS call, excluding vehicle accident with injury	1 - Station 1

Percentage of Total Incidents: 16.33%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

EMERGENCY REPORTING
emergencyreporting.com
Doc Id: 952
Page # 1 of 1

Newmarket Fire & Rescue

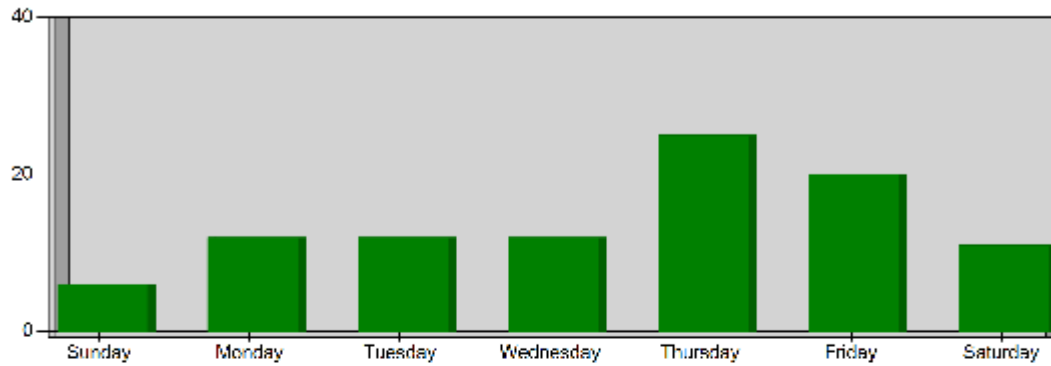
Newmarket, NH

This report was generated on 7/5/2023 10:51:48 AM



Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 06/01/2023 | End Date: 06/30/2023



DAY OF THE WEEK	# INCIDENTS
Sunday	6
Monday	12
Tuesday	12
Wednesday	12
Thursday	25
Friday	20
Saturday	11
TOTAL	
98	

Only Reviewed incidents included.

 **EMERGENCY
REPORTING**
emergencyreporting.com
Doc Id: 1284
Page # 1 of 1

PUBLIC WORKS

The last mile of Bay Road has been reclaimed and paved. Due to Bay Road's length, it was a two-year process. The shoulders have been completed and the centerline striping will be completed when the weather is good for it.

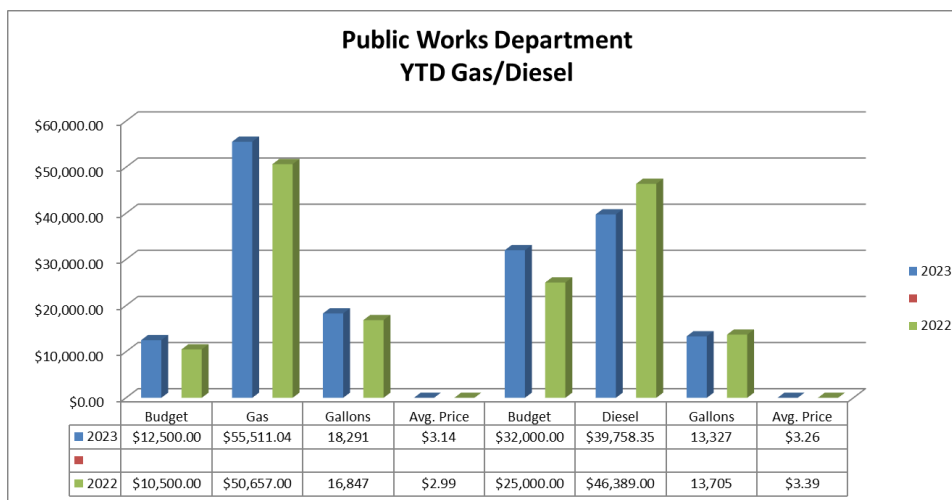


The weather has delayed the repainting of all the crosswalks and parking areas. It has been very challenging this year to get projects completed with consistent wet conditions.

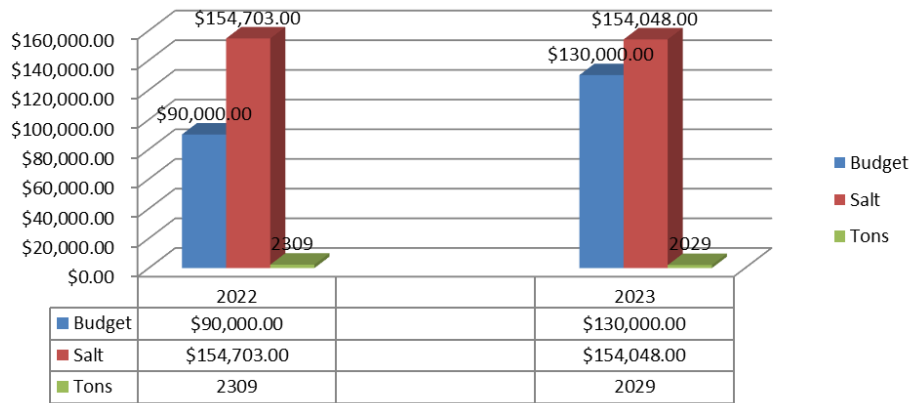
The new gate at the Macallen Dam has been operating very well; the weather this year has been a true test for its operation since being completed. The new gate is self-adjusting with river flows and very effective.

Schanda Drive and Turkey Ridge Road are on schedule for paving in the new budget year. This work is scheduled for August.

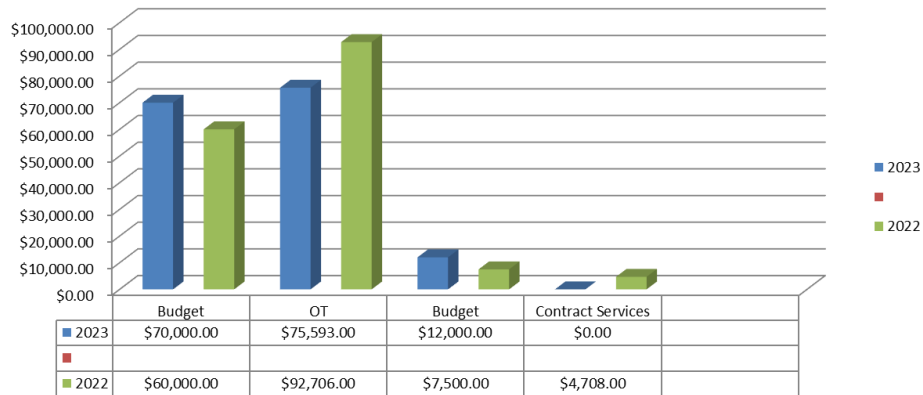
I have attached charts with activity reports for the month of June.



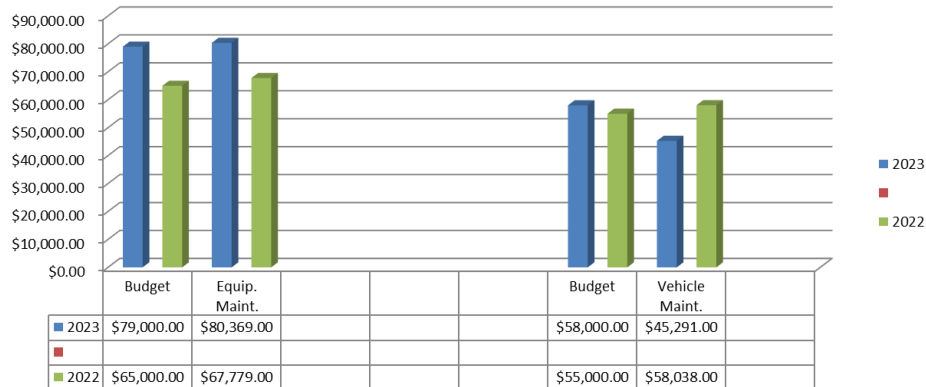
Public Works Department YTD Salt



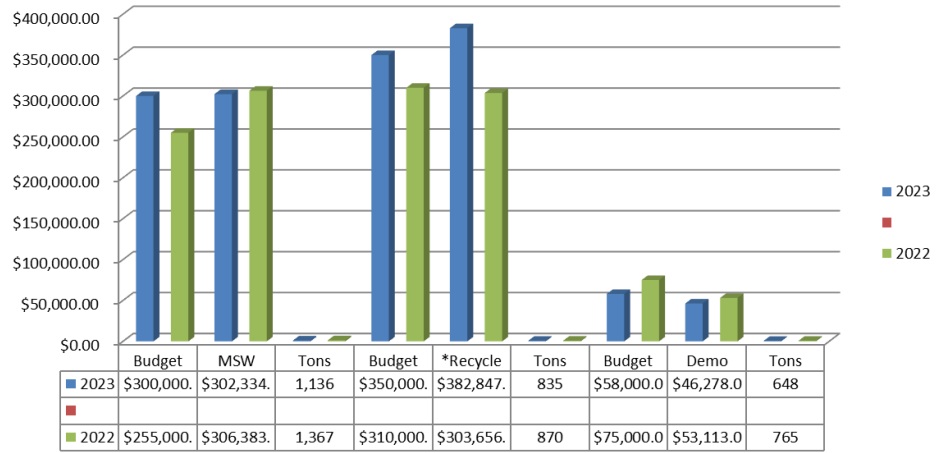
Public Works Department YTD Overtime/Contract Services



Public Works Department YTD Equipment/Vehicle Maintenance



Public Works Department YTD Solid Waste



ENGINEERING

In June I attended a virtual workshop presented by NHDES and UNH to learn more about data entry in the Pollutant Tracking and Accounting Program (PTAP). I also met with Bart McDonough, Director of Planning & Community Development (PCD) and Dave Evans, Code Enforcement/Health Officer to discuss/develop a protocol for reviewing/approving/entering data in the PTAP portal.

I've been working with researchers from UNH that are investigating potential non-point sources of bacteria loading to the Lamprey River and, more specifically, to Moonlight Brook. I've coordinated with UNH to identify sampling sites that are accessible and help to bracket segments of the brook. The sampling and investigation is on-going and will hopefully help us to identify ways to reduce/remove bacteria loading in the Moonlight Brook watershed. Additionally, I prepared and submitted a CWSRF pre-application to NHDES for a Stormwater Planning project to build upon these efforts and help the Town meet MS4 requirements. We will find out if this project makes the priority list for funding later on this summer.

I've been working with Bart McDonough, Director of PCD, and representatives from the Conservation Commission, Riverfront Advisory Committee, and Strafford Regional Planning Commission (SRPC) to develop an improvement plan and funding strategy for upgrading aspects of Schanda Park and the downtown riverfront area. There are a number of proposed improvements that need to be coordinated and phased to compliment and build upon each other. We received notice in June that our proposal to the NHDES Coastal Program for development of a "Downtown Riverfront Master Plan" was selected for funding.

I've been supporting Environmental Services staff and Wright-Pierce in evaluating repair/replacement alternatives for the force main from the Bay Rd Pump Station. This includes assessment of the existing pedestrian bridge over the Lamprey River, near the Macallen Dam.

Projects

- MS4 General Permit Compliance
 - I worked on updates to the Stormwater Management Program (SWMP) documents/files.
 - I collected/tracked information regarding public education and outreach efforts related to stormwater management.
 - I facilitated annual training for staff from DPW and ES involved in IDDE Program implementation and Good Housekeeping activities. Wright-Pierce and Geosyntec prepared and delivered this training.

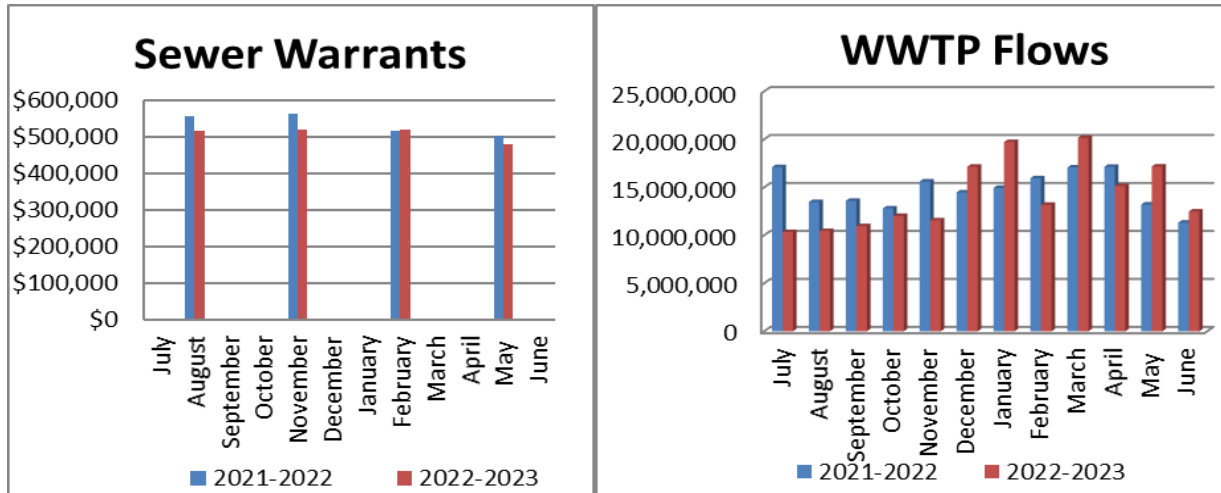
- Facilities Master Plan
 - The Town Manager and I, along with Bart McDonough and Todd Allen, met with Placework to review the preliminary assessment report and discuss recommendations for facility upgrades and project prioritization.
 - Placework revised/updated the preliminary assessment report to include the old Water Treatment Plant located on Packers Falls Rd.
- Intersection Improvements at NH108/NH152
 - Bart and I continue to work with SRPC to develop this project. We are exploring other funding opportunities and will work with SRPC to develop a pilot/demonstration project to trial potential changes in traffic patterns in the area around the intersection.
- Road Surface Condition Assessment - **Complete**
 - SRPC completed the final report to summarize the 10-year pavement management plan scenario that we've developed.
 - Rick Malasky and I have obtained credentials to access the software that SRPC uses to support this type of work, so we can access the assessment data and modify or build additional pavement management scenarios on our own. This will be a useful tool in planning future projects.
- Stormwater Asset Management
 - We have negotiated a scope of services and associated fee with Wright-Pierce for development of a Stormwater Asset Management Program, which will provide the Town with a valuable planning and decision-making tool for use in maintaining/upgrading stormwater system infrastructure.
 - NHDES has offered the Town a Clean Water State Revolving Fund (CWSRF) Grant in the amount of \$30,000, which will cover roughly 1/3 of the total project costs. The grant application has been approved and the grant agreement was executed on June 28th. I will coordinate project kickoff in the coming weeks.
 - In preparation for the Stormwater Asset Management Program project, I work with Wright-Pierce to consolidate/clean-up our existing stormwater GIS data and build data collection forms that will make data collection and asset inspections easy and consistent going forward.
- Moody Point Stormwater Management
 - I worked with Underwood Engineers to develop a scope of work for the Moody Point Stormwater Management project. This scope of work has been reviewed by NHDES and we're working through revisions.
 - A CWSRF Loan Application, and supporting documents, was submitted to NHDES on June 28th.
- Ash Swamp Road Bridge Evaluation
 - Wright-Pierce is currently working on the hydrologic analysis and hydraulic modeling of the bridge crossing. I met with engineers to visit a couple of dam sites in the watershed upstream of the bridge to take measurements and document existing conditions that may impact river flows.

Regional Collaboration

- I attended the Seacoast Stormwater Coalition meeting in June.
- I was unable to attend the Riverfront Advisory Committee meeting in June. I will continue to attend committee meetings as needed and work with the committee to progress initiatives and projects.
- I was unable to attend the Municipal Alliance for Adaptive Management (MAAM) meeting in June, but I attended the related PTAP workshop presented by NHDES and UNH.
- I attended the SRPC 2023 Annual Meeting on June 22nd in Rochester, NH. This meeting featured presentations on solar energy projects, from writing and adopting solar energy ordinances to operations & maintenance of solar projects.

ENVIRONMENTAL SERVICES DEPARTMENT

Wastewater Department



Wastewater Plant

The wastewater treatment facility treated 12.490 million gallons of water for June 2023. The facility removed 98% of the Biochemical Oxygen Demand and 99% of the total suspended solids. The facility discharges on average 4.3 mg/L of total nitrogen per day for a total of 515 total pounds of total nitrogen discharged for the month of June 2023.

The Wastewater Department received 711,750 gallons of septage for a total revenue of \$71,175 in revenue from septage for the month of June 2023. The Wastewater Department has received 5,038,330 gallons of septage for a total revenue of \$503,833 so far for fiscal year 2023.

Septage			
Fiscal Year	2021-2022	2022-2023	Revenue
July	\$0.00	249,716	\$24,972
August	\$0.00	293,188	\$29,319
September	\$0.00	451,939	\$45,194
October	\$0.00	439,510	\$43,951
November	32,000	520,112	\$52,011
December	50,500	521,175	\$52,118
January	14,000	150,350	\$15,035
February	39,000	148,050	\$14,805
March	131,000	254,000	\$25,400
April	140,776	530,740	\$53,074
May	232,213	767,800	\$76,780
June	246,222	711,750	\$71,175
Total	885,711	5,038,330	\$503,833

Huber Press and Sludge Report

Press ran for - 26 days

Total hours operated – 440 hours

Total gallons pumped – 889,815 gal

Average feed sludge percentage – 0.70%

Average feed sludge temp – 23.8°C

Average filtrate percentage - 0.09%

Average filtrate temp – 20.6°C

Average capture rate - 87%

Average sludge solids percentage – 21.49%

Total monthly sludge tonnage – 126.97 tons

Bay Road Forcemain Repair Log

Wednesday 6/15 through Thursday 6/22: Manual digging approach

- The General Contractor (GC) mobilized to the forcemain break site and attempted to use divers and manual hand digging techniques to locate the broken sewer forcemain section for repair. No turbidity curtains were utilized given the minimal disturbance to the Lamprey River bottom as discussed with NHDES.
- After 4 full days of manual digging, the GC completed an excavation approximately 6' deep over the forcemain break location without locating the pipe. (The original plans indicate that the forcemain was installed approximately 4-ft below the bottom of the river bottom.)
- General site observations indicate over the last 50-years, significant sedimentation in this area likely resulted in more sediment over the forcemain than was previously anticipated.

Thursday 7/6: Mechanical digging approach

- General Contractor mobilized into position in the forcemain break location with a 40' x 90' barge complete with a long-arm excavator. The staging of this equipment occurred in the evening (4 – 6 pm) at high tide to allow the equipment to be positioned in place properly.

- High flows in the Lamprey River coupled with strong tide resulted in difficulties for the General Contractor in staging/mooring the barge.
- Given the high flows in the Lamprey River, the General Contractor indicated that the feasibility of installation of the turbidity curtain was not possible due to personnel health and safety. The river and currents in the subject area are currently too strong to have the curtain in the water at the same time as the dive team and heavy machinery – the curtain would pose an entanglement hazard to the Team.

Friday 7/7: Mechanical digging approach

- The General Contractor began slowly excavating over the apparent forcemain break location. Excavation is slow to minimize disturbance and to ensure that the forcemain isn't further damaged, with divers entering the water and inspecting the excavation after each bucket or two of excavation.
- The General Contractor notified the Town and Wright-Pierce of the concerns with the turbidity curtain use, at which point NHDES was notified. Wright-Pierce stressed to the General Contractor the importance of minimizing sediment disturbance without the use of a turbidity curtain. The General Contractor confirmed that the excavation approach is slow and calculated based on the need to keep the areas visibility as high as possible to inspect the pipe, in addition to the fact that they do not want to mistakenly break the pipe with the excavator bucket.
- At approximately 3 pm on Friday, the sewer forcemain pipe was located. Initial observations indicate that the forcemain failure was due to a small section of collapsed pipe – however, visibility was limited. The pipe location/depth were marked by the GC, and the pipe repair is anticipated to occur on Monday, July 10th.

Monday 7/10: Mechanical digging approach

- The General contractor continued to work on exposing the forcemain so that the repair could be made. Due to the depth of the pipe of approximately 13 feet deep, the contractor spent the day widening out the trench area so that the diver could work safely.
- The contractor anticipates making the repair on Tuesday, July 11.

Monthly Operations Report											
Newmarket WPCF											
Permit # NHG580013/NHG58A008											
June-2023											
Primary Operator Sean Greig											
	Inf. Flow	Eff. Flow MGD			BOD		TSS		Nitrogen	PH	
	MGD	Min	Max	Total	Inf.	Eff.	Inf.	Eff.		Inf.	Eff.
1	.4007	.14	1.2	.4160						7.6	7.3
2	.3779	.37	1.2	.3780						7.7	7.2
3	.3519	.07	0.7	.3610						7.9	7.3
4	.3788	.08	0.8	.3610						7.9	7.2
5	.3974	.11	1.1	.4260						7.5	7.3
6	.3961	.00	1.3	.4260	547	8.7	553	6.2	3.6	7.7	7.4
7	.3485	.11	0.7	.3730		6.9		4.1		7.8	7.3
8	.3997	.11	1.1	.4280						7.8	7.4
9	.3589	.10	0.8	.3760						7.9	7.4
10	.3415	.06	0.6	.3310						7.7	7.2
11	.3630	.04	0.7	.3470						7.4	7.4
12	.3606	.06	1.0	.3660						7.9	7.4
13	.4289	.14	1.6	.4820		5.3		5.0	4.9	7.3	7.4
14	.4079	.10	0.9	.4280		9.4		7.7		7.4	7.4
15	.3986	.11	1.2	.4390						7.8	7.4
16	.3722	.10	1.1	.3880						7.6	7.3
17	.4379	.08	0.9	.4350						7.7	7.3
18	.4359	.14	0.8	.4350						7.6	7.3
19	.4111	.11	0.8	.4350						7.6	7.3
20	.4381	.19	1.2	.4830	405	8.3	320	6.2	3.5	7.5	7.3
21	.4164	.12	1.2	.4320		11.5		6.0		7.7	7.4
22	.4061	.08	1.0	.4200						7.8	7.4
23	.4005	.08	1.0	.3760						7.3	7.4
24	.3549	.07	0.7	.3760						7.7	7.2
25	.4039	.12	1.3	.4200						7.3	7.4
26	.4170	.12	1.1	.4200						7.4	7.3
27	.4162	.08	1.4	.4330					5.8	7.6	7.4
28	.4971	.12	1.5	.5440						7.4	7.4
29	.4931	.16	1.5	.5090		8.1		7.7	3.9	7.5	7.3
30	.4392	.16	0.9	.4460		7.9		5.5		7.2	7.3

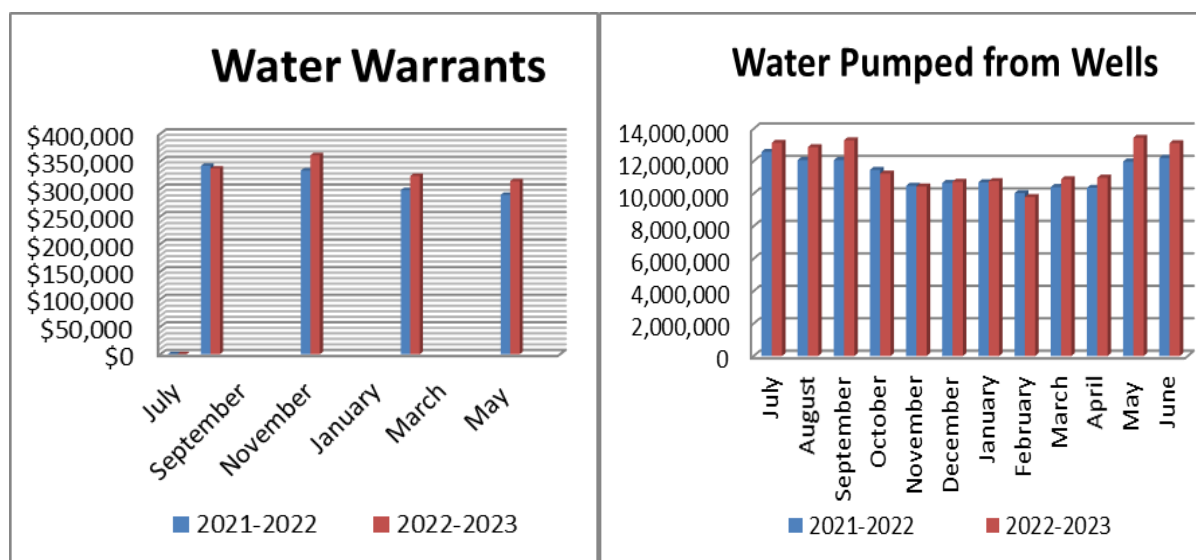
Average Wastewater Flow Discharged: 0.4163 million Gallons/Day; Total gallons discharged 12,490,000

Biochemical Oxygen Demand (BOD) Removal: 98%, Average Discharge per day: 8.3 mg/L; Permit Limit 30 mg/L

Total Suspended Solids (TSS) Removal: 99%, Average Discharge per day: 6.1 mg/L; Permit Limit 30 mg/L

Total Nitrogen (TN) Average Discharge per day: 4.3 mg/L, 15.1 lbs; Permit Limit 30 lbs/day

Water Department



Water System

The Water Department is working on the new Lead and Copper Rule requirements.

The Water Department will begin its Lead and Copper Sampling in July.

The Water Department is in the process of updating its Water GIS System and Water Model.

PWS 1731010 - Newmarket Water Works
 Water Quality Monitoring
 Sampled By__ BMT

Monthly Monitoring F Jun-23

Site	Location	Date/Time	PH	Temp 'C	PO4 mg/L	Free Cl2 mg/L	Total Coliform
1	Lamprey	6/7/2023. 0900	8.07	19.3	0.42	0.17	Absent
2	Racquet Club	6/7/2023. 0920	7.57	17.9	0.52	0.37	Absent
3	L+M	6/7/2023. 0940	7.57	16.4	0.58	0.44	Absent
4	Aubuchon	6/14/2023. 0855	7.32	17.6	0.44	0.45	Absent
8	Public Works	6/14/2023. 0810	7.74	19	0.64	0.32	Absent
9	Town Hall	6/14/2023. 0830	7.3	20.5	0.8	0.31	Absent

Week	Well Site	Date/Time	PH	Temp 'C	PO4 mg/L	Free Cl2 mg/L
1	Bennett	6/7/2023. 1145	7.25	14	0.2	0.35
1	Sewall	6/7/2023. 0819	7.15	14.7	0.56	0.7
1	MTWTP	6/7/2023. 0736	7.63	11.6	0.72	0.37
2	Bennett	6/14/2023. 1145	7.25	13.9	2.06	0.41
2	Sewall	6/14/2023. 1330	7.41	15.2	0.68	0.57
2	MTWTP	6/14/2023. 1345	7.83	11.8	0.61	0.33

Water system bacteria testing for the month of June 2023 passed.

	MAY PUMPING TOTALS 2023								
Date	Bennett	150 gpm	Sewall	230 gpm	Mac	300 gpm	Tucker	275 gpm	
	Hrs	Gallons	Hrs	Gallons	Hrs	Gallons	Hrs	Gallons	Total
1	10.2	91,046	10.0	137,920			9.8	161,300	390,266
2	9.6	86,326	9.5	131,170			8.8	145,700	363,196
3	12.9	115,743	5.6	77,300			12.1	200,000	393,043
4	9.8	87,945	9.7	133,850			9.2	151,700	373,495
5	9.6	85,860	9.4	130,340			8.7	143,400	359,600
6	10.0	90,234	10.5	144,630			9.6	158,300	393,164
7	12.6	113,167	11.9	164,870			8.4	139,100	417,137
8	10.8	97,184	10.7	148,450			10.1	166,100	411,734
9	13.8	124,366	13.5	186,220			8.2	134,500	445,086
10	10.9	101,206	10.9	150,570			10.2	167,700	419,476
11	11.3	101,414	11.0	151,720			10.2	168,400	421,534
12	11.1	100,413	11.0	151,810			10.2	167,900	420,123
13	13.5	121,714	13.9	192,630			7.7	127,500	441,844
14	13.2	117,583	12.3	169,930			9	149,000	436,513
15	11.7	105,339	11.6	159,800			10.6	175,800	440,939
16	11.5	103,348	11.4	156,790			11	182,200	442,338
17	13.8	123,675	9.3	128,760			10.5	172,600	425,035
18	11.7	112,357	11.7	159,630			9.8	162,100	434,087
19	12.1	108,822	12.5	173,440			10.7	177,800	460,062
20	13.6	121,816	12.7	176,110			6.8	112,800	410,726
21	13.9	124,979	14.0	193,180			8.7	143,500	461,659
22	11.9	106,889	12.2	168,480			10.1	166,700	442,069
23	11.8	105,789	12.2	168,510			10.8	178,100	452,399
24	13.4	120,500	11.9	164,459			8.0	131,899	416,858
25	11.3	101,700	11.2	154,354			9.3	153,800	409,854
26	12.4	111,300	12.5	173,624			9.9	164,201	449,125
27	17.1	154,700	17.4	240,427			5.4	88,999	484,126
28	13.5	121,800	14.7	202,748			11.2	184,602	509,150
29	17.5	157,900	17.2	237,968			7.6	126,099	521,967
30	13.8	124,400	13.9	191,043			9.9	162,701	478,144
31	15.5	140,200	14	194,043			11.3	187,302	521,545
Total	385.8	3,479,715	370.3	5,114,776	0.0	0	293.8	4,851,803	13,446,294
AVG. Day	12.4	112,249	11.9	164,992	0.0	0	9.5	156,509	433,751
Max Day	17.5	157,900	17.4	240,427	0.0	0	12.1	200,000	521,967

BUILDING SAFETY, ZONING ENFORCEMENT AND HEALTH

June 2023

June went by fast! The work flow for the month was steady between the administration of building permits, working through various code issues, and helping applicants through zoning questions and steering them through the ZBA process.

This month saw quite a few permits issued for construction of new dwelling units. The subdivision on Green Road now has most of the building permits issued to complete the project. The subdivision on Hersey Lane is almost complete: they are finalizing the site work and are awaiting their final Certificate of Occupancy. Chinburg is also starting the subdivision at the top of the hill on Hersey Lane and have gotten a few building permits for those houses.

Over the course of the summer, this office is working on providing more detail on the type of building permits that are issued. Right now, we track permits as residential, mobile, commercial, and municipal. This office is working on tracking permits to break down those categories even further so that we can have a more accurate picture of the type of work being done on a month to month basis. We are looking at further categorizing the building permits for new single family dwelling units, new multi-family dwelling units, additions and renovations, maintenance activities, decks, garages, sheds, etc. We have started categorizing out the permits starting January 2021 and will work our way forward to be current.

In June, this office issued 49 permits, conducted 112 permit related inspections, and closed out 65 permits.

The breakdown of permits issued in June 2023:

Permit Type	Number of Permits	Revenue Collected
Residential Building	22	\$40,636.00
Mobile	0	\$0.00
Commercial Building	3	\$360.00
Municipal Building	0	\$0.00
Electrical	9	\$664.00
Plumbing	5	\$978.00

Mechanical/Gas	8	\$976.00
Miscellaneous	0	\$0
Solar	2	\$404.00
Pool	0	\$0.00
Demolition	0	\$0
Sign	0	\$0
Sidewalk Café	0	\$0
TOTALS	49	\$44,018.00

Five complaints were handled by this office in the month of June. The first complaint was about a potential junkyard and a commercial operation on the premises. An inspection of the property from the Town's Right-of-Way did verify the complaint had merit. A letter was sent to the property owner asking for the commercial operation to cease and the site cleaned up. The letter also invited the property owner to reach out to this office. The property owner has not responded yet to the letter, nor has a follow up inspection occurred.

The second complaint this office received was about the possible disturbance within a wetland buffer zone. After inspection of the property and consulting the respective subdivision plan, the leveling of the lawn area was not within the buffer zone, but the landscape contractors did need to install erosion control measures. A follow-up inspection confirmed the installation of the erosion control measures. The matter was closed.

Another complaint concerned the use of an event tent, an insufficient septic system, and no planning board approval. The tent had approval from the Newmarket Fire Department. The use of an event tent was deemed to be an accessory to the primary use of the property, and as such, would not require planning board approval. This office reached out to the state on the question of the septic system and was informed that the existing septic system is sufficient for the use of the event tent. The matter was closed.

A second complaint concerning possible commercial activity and a junkyard was received by this office. An inspection of the premises revealed that the property owner was rehabilitating a vehicle on their property and utilizing a second vehicle as parts. As such, this would not be considered a junkyard in accordance with NH state statute. Both

vehicles were the property of the property owner, making the activity personal in nature and not commercial. The matter was closed.

The last complaint received by this office concerned an entrance to a building in the downtown area. The building did not have an ADA compliant entrance to the building. After reviewing the property file, it appears that the entrance in question is grandfathered, though any renovations to the building would require the entrance to be modified for ADA. The matter was closed.

New Violations/Complaints for the Month of June:

Nature of Violation / Complaint	Findings	Current Status
Commercial activity/junkyard	Possible commercial activity on site. Junkyard present.	Sent letter to property owner requesting the commercial activity to cease and to clean up the property.
Disturbance in a wetland buffer	Filling/grading activities on site. Activity not within the wetland buffer.	Erosion control installed on perimeter of work area. Closed.
Event tent without town approval/possible septic issue	Event tent did not need town approval as the use of the tent was accessory to the use of the property. Tent had fire department approval. State stated current septic is sufficient.	Closed
Commercial activity/junkyard	Property owner rehabilitating vehicle.	Closed
Non-compliant ADA entrance to building	Building entrance grandfathered.	Closed

Open Complaints/Violations from Previous Months:

Nature of Violation / Complaint	Findings	Current Status
Violations of the minimum housing standards in RSA 48-A:14 and possible structural issues.	Violations of the minimum housing standards present. Possible structural issues.	Property owners submitted a plan for remediation and have started to address the issues. Several permits issued.
Septic Failure	Inspection of the premises confirmed septic system in a state of failure.	Issuance of a Notice of Violation and Order to Abate. Septic tanks capped to prevent further discharge of septic effluent into the environment. One property submitted a septic design to the state. Water service disconnected due to failure to submit a septic design to the state; water service will resume once a plan is submitted.
Violations of the minimum housing standards in RSA 48-A:14.	Potential issues present.	Sent letter to the property owner. Property owner is either currently addressing the concerns or has a plan in place to address the concerns in the near future.
Temporary structures on site	Structures present on site as seen from the town's right of way. Still awaiting permission from property owner to inspect.	Closed

Junkyard	Possible junkyard on site	Waiting for property owners response to inspection request
Violations of the state's minimum housing standards	None at this time	Waiting on property owners response to inspection request

The ongoing septic issue is getting closer to resolution. One property submitted a septic design to the state and is currently going through the approval process. The second property failed to meet the septic design submittal deadline and the water service was turned off. Water service will resume at the property once a septic design is submitted to the state.

One of the properties with violations of the state's minimum housing standard is close to finishing the project with final inspections slated for the month of June. Those inspections did occur, but there were still a few outstanding items that needs addressing. The second property with violations of the minimum housing standards are still working on addressing the issues and should have everything done by the end of the summer.

This office is still waiting to hear back from the property owners to allow for an inspection of the premises. One property is potentially a junkyard while the other property may have violations of the state's minimum housing standards.

The temporary structures on site was closed out in the month of June. An inspection of the property mid-month confirmed that the structures were removed from the property.

The Zoning Board of Adjustment met on June 12, 2023. There were two requests before the board.

The first request was from James and Altanzul Sabatino for a variance from Section 32-89 of the Newmarket Zoning Ordinance to permit the construction of an addition and a garage for the single family residence. The foundation for the addition and garage would be outside the setbacks for the property, but a portion of the building would cantilever beyond the setbacks. The property was located at 29 Packers Falls Road, Tax Map U1, Lot 8 in the R2 Zone. After testimony and deliberation by the ZBA, the variance was granted by a vote of 5-0.

The second request was from Greg Bird for a special exception pursuant to Newmarket Zoning Ordinance Section 32-5(b) to allow the horizontal expansion of a non-conforming structure located at 98 Main Street, Tax Map U2, Lot 20 in the M2 Zone. The special exception was approved by a vote of 5-0.

Respectfully submitted,

David Evans
Code Enforcement Officer and Zoning Administrator
Local Health Officer

COMMUNITY DEVELOPMENT

Month in Review

The month of June saw no new development application filings submitted to the Planning Board (“Board”) for their consideration; rather the Board continued their review of the proposed draft language to amend the downtown commercial overlay district. There was a great discussion regarding development thresholds that sought to balance property rights, regulatory review and protect neighborhood character, and the extent the overlay district should cover. The Board planned to finalize the proposed amendments at their July meeting and set a public hearing for either August or September in order to solicit public input before rendering a decision.

The Planning Department’s RFP deadline for the zoning reform along North Main Street passed, and the Town did not receive any bids. The Department sought input from peers on how to obtain more interest in the proposal and got some good feedback. It is anticipated by August that a consultant will be selected and work to commence in the fall. Also, The Planning Department continued its conversations with Strafford Regional Planning Commission on partnering to update the Town’s Master Plan, which is planned to start later this autumn. It is still anticipated that a final contract will be presented in July.

The Planning Department received word from the New Hampshire Department of Environmental Services that the Town was awarded a grant for \$37,500 to help develop a master plan chapter for the downtown riverfront. The grant was awarded through the Coastal Resiliency Program and will support the Town to be better equipped to understand how the riverfront is used currently, identify the stressors affecting stakeholders, and to create solutions to those issues and forge a common vision for the riverfront.

The Capital Improvement Program (“CIP”) Committee met this month to evaluate how to best approach the process of transforming the program from a budgetary mechanism to a planning and evaluation procedure. The CIP Committee came to a consensus that the

process needs more community participation and more emphasis applied to evaluating how capital requests are fulfilling goals of the Town's master plan. The Committee Chair, Phil Nazzaro, is to speak at the Planning Board's July meeting to present the committee's vision and solicit comments from the Board.

Financials

Fiscal Year	Budget (\$)	MTD Transactions (\$)	YTD Transactions (\$)	Balance (\$)	Spent (%)
2023	155,496.00	14,662.49	137,991.47	18,504.53	88.18
2022	154,864.87	17,819.88	155264.01	873.86	99.44

FINANCE

1. At the time of this reporting (while in the process of closing FY2023) June's General Fund expenditures were 1% lower than the prior year at 92% of budget (versus 93% in FY2022). With the Special Revenue and Enterprise Funds expenditures included, the total is 89%, which is four percentage points lower than the prior year's 93%. On the revenue side, the town accrued 102% of revenue via taxes, services, and fees. While this is 2% lower than the prior year (104%) versus budget, revenue earned to date is 3.92% above the prior year at this point. The caveat to these numbers is that we are still entering final invoices, making expense line corrections, pulling trial balances, etc. which could change the final numbers.
2. In terms of cash, the town continues to be in good shape with over \$ 18 million in the General Fund bank account at the end of June. During the current fiscal year, the month ending account balances have ranged been between \$9.5 and \$18.4 million.
3. The Trustees of the Trust Funds met mid-month and narrowed down the search for Common Trust and Capital Reserve fund management to TD Bank and Cambridge Trust. Each institution is being asked for client references, and investment and reporting questions. The Trustees meet again on August 2nd to review and determine next steps. The goal is to improve the returns on investments and deposits within the parameters of the town's investment policy statement.
4. The auditors were at town hall for preliminary work on June 28th. They worked quickly and were able to accomplish two days work in one. They will return on August 29th for the field work portion. Finance & Administration staff (and some others) are working to gather all the data required for the audit and close the books on FY 2023. It is anticipated the town will have a Single Audit this year as well, as we met the threshold of >750K federal funds spent.

Financials:

	Budget	MTD Transactions	YTD Transactions	Balance	% Spent
FY2023	\$296,564	\$20,549.75	\$269,334.18	\$27,230.30	90.8
FY2022	\$290,886	\$21,088.21	\$259,515.80	\$31,369.71	89.2

INFORMATION TECHNOLOGY

Information Technology:

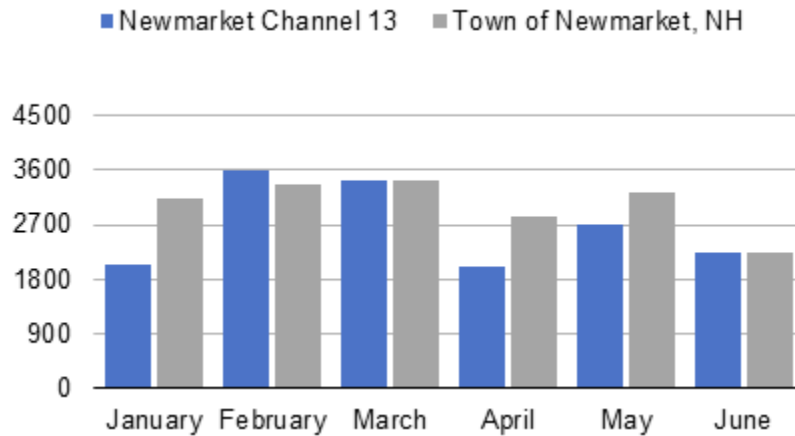
1. During the month, IT received 12 support requests totaling 5.12 hours of service time. The calls were down by nearly half from May with half the time being for the library's new Zebra binder label printer and working with a vendor to get a license renewed. The remainder were typical end user requests and server disk space alert responses.
2. Overall, the IT area was relatively quiet as there were no major projects or major system changes made during the month. We are still waiting for IT to connect the library to our network since the fiber lines have been repaired; and IT is still applying security groups to the various directories as part of the shared drive reorganization project.
3. Upcoming at the end of July, the Town Clerk/Tax Collector's office staff will be trained on the new Tyler Cashiering application in preparation for the upgrade to Munis version 2021 in late September. The remainder of the staff have been notified and requested to log into the "Test" instance of Munis already upgrade to version 2021 in order to see the differences between it and the current version, 2019. The new upgrade is supposed to incorporate several fixes to known issues in the previous versions. There is no charge for this or any upgrade.

Multi-Media Services:

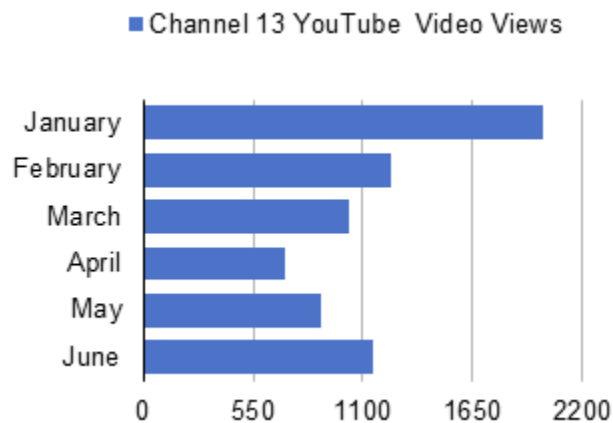
In June, Newmarket Media Services worked with the Arts, Culture, and Tourism Commission on a video to help the community understand the purpose of the commission. This was done in addition to covering 13 events and meetings for the Town of Newmarket and the Newmarket School District. Most of those events were live streamed to social media as well as on Newmarket Channel 13. Newmarket media services also created and distributed the Newmarket Newsletter each Friday morning in the month of June.

During the month, Newmarket Media Services posted to social media 29 times on the Newmarket Channel 13 Facebook page as well as the Town of Newmarket Facebook page. The posts consisted of live streams of events and meetings that included the Newmarket JR/SR High School graduation, the Newmarket Newsletter, and notices to the community. This resulted

in reaching 2,237 people via the Town of Newmarket page and 2,255 on the Newmarket Channel 13 page. The Newmarket Channel 13 Facebook page received 210 visits and 2 new page followers. The Town of Newmarket Facebook page received 351 visits and 8 new likes.



On the Newmarket Channel 13 YouTube channel, 16 new videos were added, and we reached 8,313 people. This resulted in us receiving 1,147 views from 660 viewers. We gained 13 new subscribers and had 74.6 hours of people watching our content in June.



The Newmarket Newsletter was sent out 4 times during the month, with an open rate of 54%. This was 16% higher than the industry average. In terms of numbers, the newsletter was sent to 13,893 emails and opened by 6,748.

Coming in July, we will be working in collaboration with local citizens and the administration on new videos about the Town Council and working on a “What Makes Newmarket, Newmarket?” Campaign to highlight what makes our community special.

Financials:

	Budget	MTD Transactions	YTD Transactions	Balance	% Spent
FY2023	\$247,422	\$17,234.62	\$243,980.69	\$4,641.75	98.1
FY2022	\$219,150	\$14,241.90	\$188,661.20	\$30,489.16	86.2

Note: the numbers are the MIS and CH.13 budgets combined.

TOWN CLERK – TAX COLLECTOR

TAXES			
Total Committed 2023	\$13,451,764	Tax 1	
Total Uncollected 06/30/23	\$3,339,215		
TAX LIENS			
	2022 Liens	2021 Liens	2020 Liens
	<i>Deed 2025</i>	<i>Deed 2024</i>	<i>Deed 2023</i>
Property Tax Amt Liened	117,896	169,701	146,227
# Properties Liened	26	34	34
Uncollected 06/30/23	80,595	43,936	0

TOWN CLERK REVENUE (7/1/22 thru 5/31/23)

	Year End 6/30/23	Year End 6/30/22	
Motor Vehicle	1,692,849	1,709,310	0.96% decrease
Town Non-MV	162,339	164,926	1.57% decrease
State	592,866	593,313	0.08% decrease

- Daily activity steady
- 2023 First Issue Property Tax Bills were issued
 - Mailing Date: 5-18-23
 - Due Date: 7-6-23
- Dog Licenses Due April 30th
 - 1277 dogs licensed as of June 30th; Approx. 1400 dogs total
- 2020 Deed Date: June 7th
 - All parcels paid in full

RECREATION

Financial Reporting

General Fund Expenditures: According to Munis “preliminary” report the Recreation Department’s General Fund, we have expended \$240,871 (99%)

Rec Revolving Expenditures: According to Munis the Recreation’s Department’s Revolving Account, we have expended \$367,533 as compared to \$316,194 for last year at this same time.

Rec Revolving Revenue: According to Munis, the Recreation Departments, the Rec’s Revolving Revenue Account shows that we have collected \$611,319 YTD. Last year we collected \$586,771 YTD in revenue at the same time last year.

Not a true reflection of the Rec’s end of fiscal year: This month we were told by the finance office that these preliminary numbers are in the middle of the closing year. Therefore, it is important to note that this preliminary number does not truly reflect the end of both the Recreation’s General and Revolving Expenditure Fund fiscal year. We will do a finalized report on the fiscal year next month, along with a finalized bar chart for YTD Revenue and Expenditure comparisons.

Personnel & Seasonal Staff

Summer Season Hiring: During the month of June, we again were still actively recruiting, interviewing, making offers, and completing seasonal employee paperwork. For the most part we were able to fully staff our summer camp program. In fact, we ended up having to hire on more young staff than we originally budgeted for due to the number of vacations they needed to have off and we had to work around.

Administrative Projects:

HS Graduation \$300 We REcognise You Scholarship: Congratulations goes to Caleb Smith, a 2023 Newmarket HS Graduate – soon going to the University of Maine. We had several applications come in and truthfully all were stellar candidates for the scholarship award, however Caleb’s short “heart felt” essay about what his years meant to him either participating or working at the Rec truly stood out among the pack of candidates.

Tracking down Final Payments: Final Installments for Camp were due June 1: During the month of June, we emailed and called all parents who still had past due amounts on their account for Summer Camp. In some of the scholarship cases where families we awarded less than 100%, we needed to set up installment plans that they would agree to pay on throughout the summer.

Sponsorships & Donations:

The Fishing Derby committee spent the month of May and June soliciting many businesses for donations to help cover the expenses of the Annual Fishing Derby. Total donations from local businesses and supporters totaled \$8,265.00. The entire list of contributors when completed will be sent to the Town Manager.

Grants Opportunities:

National Fitness Campaign: The Recreation Department is still in communication with the “National Fitness Campaign” organization to learn more about their grant and funding opportunities to bring an outdoor fitness course to Newmarket. We’re interested in what this could look like in Newmarket and learn more about its viability with weather concerns. Having learned where these National Fitness Campaign outdoor exercise stations are in areas with winters like ours, we are continuing to pursue with information-gathering and learning more ways the company could be working with us as a possible “pilot” location for New Hampshire.

REC Connect & Community Outreach

The Friends of Newmarket Recreation: In the month of June the Friends of Newmarket Rec updated their by-laws and have offered support to the Rec Department in several new ways. The new by-laws reflect the discussions the Friends have had over the past four months about roles and responsibilities the Friends can and will be offering to the Rec Department. In addition to this update, the Friends were glad to learn about the ideas from the Rec Department regarding positive reinforcement the Rec Director and Camp Co-Directors want to show the staff. These “incentive lunches” are going to be offered to staff weekly, by Rec Group (age groups) Staff Teams. The Rec Staff realized there is a lot of competition out there to attract and hire camp counselors, and one way would be to show appreciation through offering an out-of-the-ordinary lunch break. The Friends’ financial support for those lunches is a bonus to the recognition the summer staff team members are earning so far.

June Recreation / Community Events:



Fishing Derby: The 33rd Annual Fishing Derby was another success! We had 125 preregistered for the event. Unfortunately, expected morning showers limited the actual turnout, we had 101 anglers come out for day. Despite being overcast and the expected rain, the weather continued until after the Derby. Participants were thrilled with great prizes; a variety of raffles and Kona Ice came to offer snow cones at the end of the event. We want to recognize the Derby Committee, Scout Troop 200, Amanda Richmond, Public Works, conservation commission and the first responders who attended.



How Does Your Garden Grow Tour: The Rec Department are glad to have the second Garden Tour completed – although the weather Saturday, June 17 caused the event to be a complete wash; however, the “Toasts to the Hosts” tour was a roaring success! Thursday, June 15 we added something new! By popular request from last year’s garden hosts, we arranged a tour for the hosts to see each other’s gardens. This was possible with the support of the Rec Center’s van. Thursday’s weather was an ideal NH Summer Evening! Each garden host was able to share their highlights and their features of their gardens with this audience of appreciative garden hosts. The “Toasts to the Hosts” began at the Newmarket Community Garden, with the snacks and toasts provided by the Friends of Newmarket Recreation. With additional surprises, in the form of free vegetable plants Maggie Schier offered to all the gardeners, the garden hosts were impressed with the Newmarket Community Garden, which was a first-time opportunity to see it for much of the people on this tailored tour.

Upcoming Events – Save the Dates:

Arts in the Park Summer Concert Series: The Summer Concert Series was set to begin on Tuesday, June 27 but unfortunately due to unpredictable thunderstorms and rain, the Max Sullivan Group concert was canceled and postponed to a rain date in August. The series will pick up on Tuesday, July 11 with the Rico Barr Band as we are skipping July 4 due to the holiday. We also had a change to the original band lineup, so Borscht is the Boston Accents, a well-liked band that is returning to the concert series after a few years’ hiatus. A fun addition to the concert series this year is the GR8 Days a Week Summer Discount Series card, put on by the Arts, Culture and Tourism commission. This card will be given out at the concert series and offers a discount at local restaurants in town, it also is advertising a photo contest that has the potential to be printed on these discount cards.

Newmarket’s 2nd Annual Backyard Bash – Friday, August 4th:

Below is a bullet point by point summary of where we are with this ever increasing in size event.

Social Media Advertising & Printed Material: All our social media has been up for the last 2 months. It is updated weekly as we add new features to the event. To date we are showing up to 2.4K interested in attending this event on social media. This is up 1K from last month. All printed marketing material has been printed and posters have been distributed throughout the town. Banners will be up in the month of July.

Logistic Map Draft: We have a draft of the logistic map for the event set. As we are still getting more last-minute vendors this map may change. Prior to solidifying all map logistics, this map will be approved by the Fireworks Company to ensure that we are aligned with their safety cones.

Management of Zones: This year we will have management zones in several areas of the event. These “Managers” would be the go-to if there was any sort of problem or question arises. Rec Staff will be familiar with the zones, and the designated manager volunteer will also have a walkie-talkie to locate Rec Staff / address the situation with quick questions that are answered via walkie or with Rec Staff reporting to the Zone.

Hosted Activities: We will be running similar games and activities in the field as last year hosted by the many organizations committed along with a few more additions. To date we have more than 30 local organizations involved and more than 15 PR vendors. We are still looking for sponsors for a soccer shot game, a speed pitch game, High Striker (ring the bell) and a HUGE Corn Hall game.

Main Gates and Money Collection & Police Reinforcement: It was discussed in our last committee meeting that due to the number of attendees expected this year (approx. 4K predicted) up 2K from last year. This number is based on FB event traffic and interest mentioned above. We are looking into having the ability to take credit cards at both gates. We have also requested that a Police vehicle be parked near the front gate.

Volunteer Sign-Ups to Date and Link to Sign Up: In hopes of recruiting more volunteers for this event we have set up a Sign-Up Genius link that is being advertised all over town including a recruitment flyer along with a QR code for sign up in the last several Town Newsletters. To date we only have approx. 25% of the volunteer slots filled. We are hoping more volunteers sign up as the date gets closer.

Budget to Date: We are starting with a sum from last year, which will cover some of our initial costs. As this year will be a bit bigger in several areas – we will have more costs to incur with the hope that sponsors and this year’s entrance revenue will end up covering these costs as they did last year.

Recruiting Local Talent: Along with our Country Western Band playing on the Field, we are also booking local talent as a pre-show. To date we have the Extreme Jump Rope Team and Newmarket Rec Creative Dance Team Booked for the Night. We are still waiting on Russian Ballet to commit. All will perform on the amphitheater stage between 5:30pm – 6:30pm. We still have one more local act to book with each act allocated about 15 minutes to perform. We have also booked Sound Dimension DJ’s who will play music from 5pm – 7pm, as well as be on hand to make announcements throughout the night.

Sponsorship Recruitment Campaign: We are actively continuing to solicit sponsorships and donations. We’ve done an extensive mailing to area businesses, describing the Backyard Bash and explaining the tiers and levels of sponsorships available. There has also been a sponsorship solicitation flyer in the Town Newsletter for the last two weeks.

Future in Place: The next committee meeting will be held on July 12th @ 6pm. Printed posters will be given out for distribution. Committee participants will walk the field and get a feel for the differences in the layout this year, given the addition of the fireworks area. We will hold one more meeting (before show time) tentatively set for August 2nd at 6pm.

Projects, Equipment, Facility Use and Rentals

Sound System for Leo Landroche Complex: Unfortunately, we still do not have a quote for the permanent sound/broadcast system for the Leo Landroche Complex. We were hoping to get it in time so that it could be installed before the Backyard Bash, but this seems unlikely now. We are now making plans to have several portable sound systems located in key areas of the field for announcements. Tim Cremmen was able to provide us with a recommendation for a high-end portable sound system with Clegg Sound. We will be purchasing this with revolving money in the next month. This sound system will be available for any town event where it is needed.

Banquet Chairs: The Rec is excited to say we have finally purchased new banquet style chairs for the Recreation Center. After doing research on what type of chairs would best suit the needs of the department, we settled on chairs that had a solid bottom and were durable as our program participants and events are using and moving the chairs daily. So far, the chairs have been extremely useful in our staff training, and they allow us to stack the slim chairs and store them in an organized fashion while trusting they are going to withstand the wear and tear of daily use.

Sign for Terrace Drive Entrance: We have received both a quote and new sign design from Timberline for a new sign that will be located upon entry onto Terrace Drive. Unfortunately, the only location available to place the sign is on HUD land and we will not be able to get approval from the HUD board for the new sign until the end of August. Stay tuned.

Aqua Land splash Pad: We were able to open the Splash Pad the first weekend in June. We have hired a Splash Pad Manager for the summer, who will assist in camp needs as well as manage the pad staffing and concessions. We have been training and re-training staff in order to get them ready for the busy season ahead. We had an unfortunate amount of rain on the first handful of weekends, but the Birthday parties persevered. Many of them braved the weather and enjoyed a combination of Aqua Land and natural rainfall.



Kayaks: We have been able to get the remainder of the Kayaks out to Schanda, Schoppmeyer and Piscassic launch locations. Collaborating with the Conservation Commission, we were able to get the new rack built at Piscassic as well. We have a handful of slip rentals at both Schanda and Piscassic locations and the new rack is able to accommodate a Canoe as well.

Rentals: As the weather gets warmer the Beech Street Extension rentals have decreased and our

Gazebo rentals have increased. Beech Street had 2 party rentals this month, while the Gazebo was rented 4 times this month for birthday parties. Currently, we have almost officially sold out of every rental slot for the month of June as well as July. Our groups End 68 Hours of Hunger, the Girl Scouts and the Brazilian Jiu Jitsu group have continued to use the facility and that has all been going well.

Youth Programming

Playgroup Graduation: At the end of the Playgroup year each Spring the Rec and Miss Heather host the Playgroup Graduation ceremony for children going into kindergarten the following Fall. This year there were 12 playgroup graduates out of the 23 children in the program. The 23 families were invited to celebrate the success of the little ones by joining us for the ceremony, light refreshments and snacks, as well as a tour of the garden. The room was set up to display all the artwork and crafts the kids had made over the year as well.

Play and Stay After Care: Play and Stay programming wrapped up for the year. The kids were thrilled to have Site Supervisor Mike back and hear about his time on the Appalachian trail. Throughout the course of the year, we averaged 59 kids registered for the program per month. We were fortunate to carry over many of our college aged counselors from Summer Camp into Play and Stay programming which provided more consistency for the kids. We anticipated a drop without the Rise and Shine program, but there was only a slight decrease in overall registration numbers. Daily totals were down, which made management of the program easier and allowed staff to focus on extra quality programming. We look forward to continuing to improve our Play and Stay program next year as well.



Back to Nature Specialty Camp: Outdoor and nature enthusiast Miss Heather Hatada-Boyd ran her 2nd annual Back to Nature Specialty 1 week camp this month. The program had originally sold out at 16 participants, but after two canceled registrations prior to the camp starting we ended up with 14 participants. Miss Heather led craft activities, exploration of the garden and estuary and unique projects like weaving yarn, painting rocks, and bird booklets. The kids were able to dance in the dance room and have fun with friends on the Splash Pad as a special treat. We are looking forward to seeing the rest of the specialty camps at the end of the summer.

Camp Wanna Iguana: We wrapped up hiring for camp mid-June and are continuing to hire for Splash Pad weekend positions. The day after school let out, we had a Camp administration meeting, where we went over delegations for the upcoming weeks as well as camp training agenda. We also held camp open house on the 22, welcoming new campers and introducing them to their counselors. The following week we had staff in for CPR/First aid and general staff training. We have a mix of returning counselors and a young support staff, we look forward to another great summer! Just a reminder, Camp starts July 3 and will be complete on August 18. We did have to move camp one week back due to snow days last winter.

Adult Programming

Adult Drop in Pickle ball: Pickle ball is continuing throughout the summer for Tuesday/ Thursday evenings 6:00pm-8:00pm and Saturday/Sunday mornings 8:00am-11:00am. This program is very popular and is free of charge and welcome to all!

Sunrise Sunset Activity Center

New Market Historical Society Visit: We started off the busy month of June with a visit from the New Market Historical Society with a presentation on the history of the Star Theater as part of our Munch'n Learn series. Kris and John Carmichael put together an entertaining slide show complete with a short Buster Keaton movie clip that was enhanced with live piano music. Jeff Carmichael provided an appropriate repertoire of piano tunes to accompany the movie exactly as it would have been in the years of silent movies. Our group of Newmarket natives loved the stroll down memory lane as they shared their stories and recollections of those special days at the Star Theater. By the end of our morning together it was quite clear that having this beloved theater in downtown Newmarket was very special and provided lasting memories for all those that saw the 19 cent movies there.

Exercise Programs: We're trying to keep our various exercise groups active and moving this summer with walks at Marginal Way in Ogunquit and the Maud Jones Memorial Forest Trail in Lee. The Early Risers Walking Group has been getting their 30 minute walks in on Tuesday and Thursday mornings when the weather allows. The Global Grooves Dance Fitness Class has been gaining more interest and both the Mat and Chair Yoga Classes are off to a great re-start. The popular Bone Builders Program is again at waitlist status with a dedicated group of 25 participants on a regular basis.



Bus Trips: In between several bad weather days in June, we managed to pick a stellar day for our trip to the Isles of Shoals and a walk about on Star Island. We had 26-day trippers with us for this perfect day on the water aboard the Uncle Oscar out of Rye Harbor. Included in the trip was a guided walking tour of the island hosted by the boat's Captain Tom, a local historian, sharing his love of maritime and local history. Our yearly Nifty Thrifty Shopping trip took place in June with stops at 5 local thrifts stores from Kittery to

Somersworth, along with a lunch stop at Tucker's in Dover. Our thrifty shoppers all found an assortment of treasures to take home. The Breakfast Club ventured out early for a stop at the

Hampton Beach Sand Sculptures to see this year's winners, before having breakfast at the recently opened restaurant, The Bench, in Hampton Center.



Annual Ice Cream Social: All Sunrise members were invited to the Annual Ice Cream Social on a Friday afternoon at the end of June. We had a large turnout for this event (56 attendees) that included complimentary ice cream funded by the Friends of Newmarket Recreation/Sunrise Center. An assortment of ice cream and toppings were available for the build your own sundae bar and we had Rich Araldi as our musical guest. Rich presented a Beatles history both verbal and musical that everyone enjoyed.

Ukulele Group: We have several Ukulele Band members that are away for the summer, but we continue to have 10-15 players present on a regular basis. The band is practicing for the upcoming Luau on August 23rd, which will be held at the Splash Pad. After several seniors inquired about being able to spend some time at Aqua Land, we decided it would be great fun to have the Annual Luau there instead of at the New Castle's Great Island Common. Sunrise members are looking forward to a fun & festive day with food, music and games at the Rec fields and Splash Pad.

Card Games at the Center: Our Bridge Club, Canasta Club and the newly formed Mahjong Club continue to gather and play each week. Bingo still remains most popular with 15-20 participants on Tuesdays and 25-35 on Thursdays.

The Paddlers Club: The Paddlers Club had a group of 12 kayakers on the water this month, launching from the Piscassic Boat Park in June. The weather has been a challenge but there are more dates on the calendar for July outings and we frequently receive inquiries from older adults about joining the group. We have 33 kayakers on the email list and our goal is to get them all out on a boat before the summer is over.

Respectfully submitted by

Aimee Gigandet – Recreation Director and the Rec Staff.

WELFARE

Newmarket Town Welfare Department supported clients in need with rental payments and general assistance aid or referrals to appropriate resources and for resident's basic needs to sustain their household and for emergency shelter needs. In June we processed 15 (fifteen) completed welfare applications and offered directions to 16 inquiries for referrals or other resources. As noted previously, the Mental Health/General Health issues crisis continued to plague many of our clients and or members of their immediate household. In June we reviewed a few very late applications for the Town of Newmarket recreation summer scholarship program- and the Recreation Dept and School did what they could to provide for youth who need this summer programming. The Welfare General Assistance cases that we have encountered demonstrated that many of our families and individuals are encountering overwhelmingly significant complex and health issues that have impacted their ability to provide for themselves or their families.

As in previous months during the month of June 2023 - ten families or individuals were directly referred to other programs. We advocated for these clients with community partners to ensure they accessed the appropriate support/ knowledge or resources that would benefit their unique individual situation, which at times required extensive interventions and was labor intensive. Many other local resources, and charitable organizations that help those in need have already depleted their annual budget for 2023. While people must have fully completed a welfare application with all necessary supporting documents to determine financial eligibility-we have noted a marked increase in eligibility for general assistance- particularly in the area of shelter payments.

We continue to be grateful for all the resources or partnerships that this Town is the beneficiary of and will continue to partner with them when appropriate. The Newmarket Police Dept, our Community Church, the local Community Food Pantry, and other community partners are outstanding partner agencies who demonstrate their willingness to partner and support those residents in need. We aim to serve our residents who are in need with respect, kindness, compassion, while they work to become economically self-sufficient.

Respectfully Submitted,
Heather Thibodeau
Welfare Director

LIBRARY

A report will be forthcoming.